



**REGISTERED PRACTICAL NURSE/CASE MANAGER (MATW)  
CASUAL  
POSTING #2021-BHS-EXT-10**

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**About FFTAHS**

Fort Frances Tribal Area Health Services (FFTAHS) is a multi-faceted, accredited organization with a diversity of programs and is a leader in innovative wholistic services that promote a bi-cultural approach to health and wellness. FFTAHS works closely with the 10 Fort Frances region First Nation communities, partners and funders to improve the health and wellness of the communities it serves.

**Position Summary**

The RPN Case Manager is responsible for the medical related protocols including medication management at all stages of the clients' withdrawal process.

**Job Duties**

- Assesses, plans, monitors and reviews all stages of clients' withdrawal process using standards of practice
- Assesses eligibility of prospective clients through pre-screening tool
- Plans for client acceptance by gathering relevant medical history to determine appropriate withdrawal plan
- Obtains medical order set from Physician
- Supports client's emotional well-being through recovery techniques and resource sharing
- Works in partnership with pharmacists, primary care providers, and traditional healers to ensure pathways in dispensing of relevant and appropriate medications (medicines)
- Ensures the security of all medical tools, medications, and supplies
- Attends all relevant meetings with communities and partners. Participates in health fairs, career fairs and other events as identified relevant
- Builds cooperative working relationships with community members, partnering organizations, and other health service providers

- Documents in accordance with FFTAHS Documentation Standard
- Maintains and promotes safety by being a proactive safety leader and by following safe work practices and policies as prescribed
- Performs other related duties as assigned

### **Qualifications**

- Must be a Registered Practical Nurse and in good standing with the College of Nurses of ON (CNO)
- Must possess valid driver's license, have clean driver's abstract, and be insurable
- Current updated immunization required
- Must possess or be willing to obtain current First Aid and CPR qualifications
- Employment is conditional upon successful completion of a vulnerable sector criminal records check.

### **Requirements for Submissions**

Interested candidates are invited to submit a cover letter and resume, including three employment-related references and reference the competition **#2021-BHS-EXT-10** on your cover letter and envelope (if applicable) to:

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Hiring Committee  
Mail: P.O Box 608, Fort Frances, ON, P9A 3M9  
Fax: (807) 274-9669  
E-mail: [humanresources@fftahs.org](mailto:humanresources@fftahs.org)

*Internal posting includes FFTAHS employees, members and employees of 10 First Nations and Indigenous organizations and employment agencies within the Fort Frances Tribal Area First Nations. On your cover letter, you are encouraged to identify that you are a member of a First Nation community.*

*Fort Frances Tribal Area Health Services Inc. is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. While we appreciate all who apply, we will only contact those persons selected for an interview. Miigwech, thank you.*